



GA SOUTH MUNICIPAL ASSEMBLY

2025 ANNUAL ACTION PLAN

2025 ANNUAL ACTION PLAN

S/N	Programme (PBB)	Sub Programme	Broad Activities	Location	Timeframe				Cost				Programme Status		Implementing Institution/Department	
					2024 (Quarterly)				DACF	IGF	DACF/RFG	Others	New	Ongoing	Lead	Collaborating
					1st	2nd	3rd	4th								
DEVELOPMENT DIMENSION: GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY																
1.	Management and Administration	General Administration	Procurement of office materials/supplies	Assembly Office					270,035.51	716,000.00					Procurement Unit	Stores
2.	Management and Administration	General Administration	Procurement of office stationary	Zonal Office						814.00					Obom Zonal council	Central Admin
3.	Management and Administration	General Administration	Procure and Install 100KVA plant for office	Assembly Office					600,000.00						Procurement Unit	Works
4.	Management and Administration	General Administration	Sensitize selected frontline staff on the operation of client service unit	Assembly Office						2,370.00					Client Service Unit	Human Resource management
5.	Management and Administration	General Administration	Organize Client Service week celebration	Assembly Office						7,630.00					Client Service Unit	Central Admin

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					2024 (Quarterly)				DACF	IGF	DACF/RFG	Others	New	Ongoing	Lead	Collaborating
1st	2nd	3rd	4th													
6.	Management and Administration	General Administration	Distribution of educational corruption fighting materials for public schools and the general public	Municipal wide						1,050.00					Client Service Unit	NCCE/CHRAG
7.	Management and Administration	General Administration	Furnishing and procurement of office supplies and facilities for Zonal Councils	Akwasa, Obom, Amanfro and Domeabra						80,000.00					Procurement	Works
8.	Management and Administration	General Administration	Train MIS staff and revenue collectors on Zebra RMS update	Assembly Office						3,750.00					Management Information System Unit	Human Resource

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					2024 (Quarterly)				DACF	IGF	DACF/RFG	Others	New	Ongoing	Lead	Collaborating
1st	2nd	3rd	4th													
9.	Management and Administration	General Administration	Acquire website and source code	Assembly Office						12,500.00					Management Information System Unit	Procurement
10.	Management and Administration	General Administration	Website and Zebra RMS dependency renewal	Assembly Office						13,943.00					Management Information System Unit	Procurement Unit
11.	Management and Administration	General Administration	Organize Assembly's anniversary week celebration	Assembly Office						45,000.00					Human Resource Department	Admin
12.	Management and Administration	General Administration	Undertake Public education campaign on Government Policies, Projects, activities and programmes	Municipal wide						9,400.00					Information service Department	Central Admin

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					2024 (Quarterly)				DACF	IGF	DACF/RFG	Others	New	Ongoing	Lead	Collaborating
					1st	2nd	3rd	4th								
13.	Management and Administration	General Administration	organize Town Hall meeting/MCE community Engagements	Zonal Councils Areas						100,000.00					Planning Unit/ Administration	Budget/ ISD
14.	Management and Administration	Human Resource Dev't	Conduct monitoring at zonal councils	Obom, Domeabra, Amanfrom and Akwasa								5,500.00			Human Resource Department	Central Admin
15.	Management and Administration	Human Resource Dev't	Orientation of Assembly members on Bye-Laws	Assembly Office						5,650.00					Human Resource Department	Central Admin
16.	Management and Administration	Human Resource Dev't	Train staff on local government service protocols	Assembly Office						14,380.00					Human Resource Department	Central Admin
17.	Management and Administration	Finance and Audit	organize sensitization exercise on revenue Mobilization within communities	Municipal wide						4,020.00					Information service Department	Finance

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					2024 (Quarterly)				DACF	IGF	DACF/RFG	Others	New	Ongoing	Lead	Collaborating
					1st	2nd	3rd	4th								
			and market centres													
18.	Management and Administration	Finance and Audit	Undertake data collection of commercial properties (ATM, Mobile money vendors and mobile phones and accessories shops)	Municipal Wide								20,500.00			Statistics	Finance
19.	Management and Administration	Finance and Audit	Revenue mobile data collection application	Assembly Office						24,000.00					Management Information System Unit	Procurement Unit
20.	Management and Administration	Finance and Audit	Prepare Quarterly and Annual Accounts statements	Assembly Office						20,000.00					Finance	Central Admin

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21.	Management and Administration	Finance and Audit	Prepare 2026 revenue improvement Action Plan	Assembly Office						10,000.00					Finance	Budget
22.	Management and Administration	Finance and Audit	Distribution of Bill And Data Collection	Zonal Wide						3,000.00					Domiabra Zonal Council	Revenue
23.	Management and Administration	Legislative Oversight	Organize statutory meetings(Genral Assembly, Execo, Sub-Committees	Assembly office						320,000.00					Central Admin	All Departments
24.	Management and Administration	Legislative Oversight	organize inter sectoral review meetings	Assembly Office						30,000.00					Planning Unit	Administration
25.	Management and Administration	Legislative Oversight	Organize (General Council/Subcommittee/Management) Meetings	Zonal Offices					7,356.00	29,610.00					Obom/Domiabra Zonal Councils	Administration
IMPLEMENTATION, COORDINATION, MONITORING AND EVALUATION																

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					2024 (Quarterly)				DACF	IGF	DACF/RFG	Others	New	Ongoing	Lead	Collaborating	
					1st	2nd	3rd	4th									
26.	Management and Administration	Planning, Budgeting, Coordination and Statistics	Prepare 2026 Annual Composite Budget	Assembly Office					70,000.00							Budget Unit	All Departments
27.	Management and Administration	Planning, Budgeting, Coordination and Statistics	Undertake Monitoring & Evaluation	Municipal Wide					100,000.00							Planning Unit	Central Admin
28.	Management and Administration	Planning, Budgeting, Coordination and Statistics	Prepare 2025 Quarterly and Annual Progress reports	Assembly Office						25,000.00						Planning Unit	All Department
29.	Management and Administration	Planning, Budgeting, Coordination and Statistics	Prepare 2026 Annual Action Plan	Assembly Office						15,000.00						Planning Unit	All Departments
30.	Management and Administration	Planning, Budgeting, Coordination and Statistics	Prepare 2026-2029 MTDP	Municipal Wide					137,934.30							Planning Unit	All Departments

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1st	2nd	3rd	4th													
31.	Management and Administration	Planning, Budgeting, Coordination and Statistics	Organize site inspections and site meetings	Municipal Wide						20,000.00					Works	central Admin
SOCIAL DEVELOPMENT																
32.	Social Services Delivery	Social welfare & Comm Dev't	Implement Child right, promotion and protection activities	Municipal wide								10,400.00			SW & CD	Central Admin
33.	Social Services Delivery	Social welfare & Comm Dev't	Conduct social enquiry reports (SER) for children in need of care and protect. (court, family tribunal and RHC's)	Municipal wide								3,200.00			SW & CD	Central Admin
34.	Social Services Delivery	Social welfare & Comm Dev't	Undertake monitoring, registration and update of database on day care	Municipal Wide								1,000.00			SW & CD	Admin

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					1st	2nd	3rd	4th								
			centers and NGOs													
35.	Social Services Delivery	Social welfare & Comm Dev't	Continue the implementation of LEAP	Municipal Wide								500.00			SW & CD	LMS, BAC
36.	Social Services Delivery	Social welfare & Comm Dev't	Update data on vulnerable groups in the municipality	Municipal wide								1,400.00			SW&CD	UNICEF/ Central Admin
37.	Social Services Delivery	Social welfare & Comm Dev't	Organize skills and financial management training for PWDs	Municipal wide								13,800.00			SW&CD	BAC
38.	Social Services Delivery	Social welfare & Comm Dev't	Procurement of medical and assistive device for PWDs	Municipal wide								110,000.00			SW&CD	Procurement
39.	Social Services Delivery	Social welfare & Comm Dev't	Provision of Educational Support to PWDs	Municipal wide								15,000.00			SW&CD	Central Admin

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40.	Social Services Delivery	Social welfare & Comm Dev't	Support the vulnerable and disadvantaged to access good healthcare	Municipal wide								3,000.00			SW & CD	Central Admin
41.	Social Services Delivery	Social welfare & Comm Dev't	Carry out sensitization on gender-based and domestic violence act in 10 communities	Selected Communities								3,200.00			SW&CD	Gender Desk
42.	Social Services Delivery	Social welfare & Comm Dev't	Raise community awareness on women's right and channels for reporting violence under Transformative Action for Gender Equality	Selected communities						500.00					SW&CD	Gender Desk

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					1st	2nd	3rd	4th								
			(TAGE) project													
43.	Social Services Delivery	Social welfare & Comm Dev't	Organize adult education, skills training and home science activities	Selected Communities								2,000.00			SW&CD	Central admin
44.	Social Services Delivery	Social welfare & Comm Dev't	Organize skill training for underemployed (women and youth)	Selected Communities						18,100.00					SW & CD	Central admin
45.	Social Services Delivery	Social welfare & Comm Dev't	organize International women's day and Day of Girl Child	Assembly Office						8,360.00					Gender Desk	SW&CD
46.	Social Services Delivery	Trade, Tourism and Industrial Devt	Organize Heritage Month	Assembly Office						4,000.00					Culture	Central Admin
47.	Social Services Delivery	S Trade, Tourism and Industrial Devt	Promote rich traditional Ghanaian food	Assembly Office						3,200.00					Culture	Central Admin

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1st	2nd	3rd	4th													
48.	Social Services Delivery	Trade, Tourism and Industrial Devt	Participate in regional festival of Arts and Culture	Municipal Wide						10,500.00					Culture	Central Admin
49.	Social Services Delivery	Trade, Tourism and Industrial Devt	Sensitize Chiefs, elders and opinion leaders on keeping the beaches clean	Kokrobitse						2,300.00					Culture	Environment Health
50.	Social Services Delivery	Birth and Death Registration Services	Undertake community outreaches on Birth and Deaths registration	Selected Communities						10,850.00					Birth & Death registry	Central Admin
51.	Social Services Delivery	Environmental Health and Sanitation Services	Fumigation of Public Markets, drains, toilets and sanitary sites	Municipal Wide						40,000.00					Environment Health Unit	Zoomlion Ghana Limited
52.	Social Services Delivery	Environmental Health and Sanitation Services	Sensitization on operation Clean Your Frontage Bye Law	Municipal Wide						20,000.00					Environment Health Unit	Ministry of Sanitation and

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																Water Resources	
53.	Social Services Delivery	Environmental Health and Sanitation Services	Conduct general clean up exercises	Municipal Wide					8,500.00	81,500.00						Environment Health Unit/Obom/Domibra Zonal Councils	Assembly members, Religious bodies, landlords associations/
54.	Social Services Delivery	Environmental Health and Sanitation Services	Conduct food vendors medical screening and certification exercise	Municipal Wide								5,000.00				Environment Health Unit	Ghana Health Service, Zonal Council
55.	Social Services Delivery	Environmental Health and Sanitation Services	Undertake Public education on the construction of households toilet	Municipal Wide								10,000.00				Environment Health Unit	Ministry of Sanitation and Water Resources

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					1st	2nd	3rd	4th									
56.	Social Services Delivery	Environmental Health and Sanitation Services	Review programs and activities to update the MESSAP	Assembly Office						20,000.00						Environment Health Unit	Central Admin
57.	Social Services Delivery	Public Health Services and Management	Celebration of World AIDS Day	Municipal Wide					16,170.00							Admin	Municipal Health Directorate
58.	Social Services Delivery	Public Health Services and Management	Organize 1No. Prevention of Mother-To Child Transmissio n (PMTCT) of HIV/AIDS infant care and support and awareness campaign	Municipal Wide					5,200.00							Municipal Health Directorate	Central Admin

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59.	Social Services Delivery	Public Health Services and Management	Register PLHIV, Orphans and Vulnerable onto NHIS	Municipal Wide					3,000.00						Municipal Health Directorate	Central Admin
60.	Social Services Delivery	Public Health Services and Management	Conduct door-to-door outreach and mop-up vaccinations in low-coverage neighborhoods.	Municipal wide					5,000.00						Municipal Health Directorate	Central Admin
61.	Social Services Delivery	Public Health Services and Management	Operationalize Amanfrom theatre to increase skilled delivery	Municipal wide					5,000.00						Municipal Health Directorate	Central Admin
62.	Social Services Delivery	Public Health Services and Management	Organize MAC meetings	Assembly Hall					10,400.00						Admin	Municipal Health Directorate

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63.	Social Services Delivery	Public Health Services and Management	Organize four HIV/AIDS monitoring and evaluation on HIV testing at all entry	Municipal Wide					4,600.00						Admin	Municipal Health Directorate
64.	Social Services Delivery	Public Health Services and Management	Organize 2No. HIV/AIDS and Hepatitis Sensitization, Counseling and Testing at Art visit in schools and communities	Municipal Wide					8,600.00						Admin	Municipal Health Directorate
65.	Social Services Delivery	Public Health Services and Management	Carry out disease surveillance activities and detect level 4 AFP cases	Municipal wide					4,000.00						Municipal Health Directorate	Central Admin

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1st	2nd	3rd	4th													
66.	Social Services Delivery	Public Health Services and Management	Undertake commemoration of Prostate Awareness Day	Assembly Office						6,640.00					Admin	Municipal Health Directorate
67.	Social Services Delivery	Education, Youth and Sports Services	My First Day at School celebration	Municipal wide						1,578.00					C.E.A	MED/Admin
68.	Social Services Delivery	Education, Youth and Sports Services	Conduct Monitoring of Basic Education Certificate Examination (B.E.C.E)	Municipal wide						16,910.00					Municipal Education Directorate	Central Admin
69.	Social Services Delivery	Education, Youth and Sports Services	Support for Science Technology Innovation and Education (STMIE)	Municipal wide						20,000.00					Municipal Education Directorate	Central Admin

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					1st	2nd	3rd	4th									
70.	Social Services Delivery	Education, Youth and Sports Services	Organize inter-circuit reading festival and sports competition	Municipal wide						5,090.00						Municipal Education Directorate	Central Admin
71.	Social Services Delivery	Education, Youth and Sports Services	Support Right Age enrollment program	Municipal Wide						4,831.84						Municipal Education Directorate	Central Admin
72.	Social Services Delivery	Education, Youth and Sports Services	International Literacy Day Celebration	Municipal Wide								4,470.00				C.E.A	Central Admin
73.	Social Services Delivery	Education, Youth and Sports Services	Organize Community Entry	Selected Communities								500.00				C.E.A	Central Admin
74.	Social Services Delivery	Education, Youth and Sports Services	Train field facilitators and NSS personnel	Assembly Office								5,500.00				C.E.A	Central Admin / HR

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75.	Social Services Delivery	Education, Youth and Sports Services	Procure Office equipment for C.E.A	Assembly Office						5,500.00					C.E.A	Procurement
ECONOMMIC DEVELOPMENT																
76.	Economic Devt	Trade, Tourism and Industrial Development	Train executives on Leadership skills and financial management	Municipal Wide						1,600.00					Department of Cooperatives	Agric department
77.	Social Services Delivery	Trade, Tourism and Industrial Development	Organize sanitation program for cooperative distillers, retailers and wholesalers in the municipality	Municipal Wide						3,600.00					Department of Cooperatives	CUA
78.	Economic Devt	Trade, Tourism and Industrial Development	Conduct monthly monitoring and audits for registered societies	Obom, Galilea, Amanfrom and Tuba						3,200.00					Department of Cooperatives	Agric department

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					1st	2nd	3rd	4th									
79.	Economic Devt	Trade, Tourism and Industrial Development	Sensitize and educate communities on the formation of groups	Obom, Galilea, Amanfrom and Tuba						28,000.00						Department of Cooperatives	Agric department
80.	Economic Devt	Trade, Tourism and Industrial Development	Forms groups in agriculture	Municipal wide						1,160.00						Department of Cooperatives	Agric department
81.	Economic Devt	Trade, Tourism and Industrial Development	Organize District LED forum	Municipal wide					40,000.00							Planning Unit	BAC
82.	Economic Devt	Agricultural Services and Management	Undertake Mushroom production	Amanfro						20,000.00						Agric Department	BAC

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83.	Economic Devt	Agricultural Services and Management	Undertake Catfish production	Amanfro						20,000.00						Agric Department BAC
84.	Economic Devt	Agricultural Services and Management	Facilitation the construction of a storage structure for a processing machine	Lorloroyo						24,740.00						Agric Department Works Department
85.	Economic Devt	Agricultural Services and Management	Organize National Farmers Day celebration	Municipal Wide					90,000.00							Agric Department Central Admin
86.	Economic Devt	Agricultural Services and Management	Educate 20 FBO leaders on climate smart agriculture	Municipal Wide								4,950.00				Agric Department Central Admin
87.	Economic Devt	Agricultural Services and Management	Carry out homes and farms visits to reach actors along value chain with	Municipal Wide								14,120.00				Agric Department Central Admin

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			improved technologies and establish plot yield studies													
88.	Economic Devt	Agricultural Services and Management	Promotion of thematic bags for storage to 15 farmers	Municipal Wide								30,000.00			Agric Department	Central Admin
89.	Economic Devt	Agricultural Services and Management	Organize 4 joint monitoring visits	Municipal Wide								3,210.00			Agric Department	Central Admin
90.	Economic Devt	Agricultural Services and Management	Undertake validation of AEAs data	Assembly Office								1,160.00			Agric Department	Central Admin
91.	Economic Devt	Agricultural Services and Management	Monitor and supervise the implementation of projects and activities of staff members	Assembly Office								4,120.00			Agric Department	Central Admin

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92.	Economic Devt	Agricultural Services and Management	Sensitize 15 women group leaders on Agro processing, packaging and value additions as alternative livelihood	Municipal wide								30,000.00			Agric Department	Central Admin
ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS																
93.	Environmental Management	Natural Resource Conservation and Management	Embark on Tree planting exercise across the Municipality	Municipal wide					5,000.00						Nadmo	Agric/Forestry
94.	Environmental Management	Environmental Health and Sanitation Services	Conduct Routine Premises Inspection by Educating Dwelling, Hotels, Restaurants, Industries/Institutions and facilitating	Municipal Wide						10,000.00					Environment Health	Zonal councils

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			abatement of Nuisance													
95.	infrastructure Delivery & Mgt	Physical & Spatial Planning Devt	Conduct House-Numbering /Street-Naming/Zonal Council Mapping	Municipal Wide					80,000.00						Physical Planning Department	Central Admin
96.	infrastructure Delivery & Mgt	Physical & Spatial Planning Devt	Prepare local plans for Ashalaja, Danchira and Government land at New Bortianor						50,000.00						Physical Planning Department	Central Admin
97.	Social Services Delivery	Roads and Transport Services	Grading and Spot improvement of selected Roads within the Municipality	Municipal Wide					200,000.00						Urban Roads	Central Admin
98.	Infrastructural Delivery & Mgt	Roads and Transport Services	Organize sensitization exercise for transport operators and	Municipal Wide						3,500.00					Urban Transport	Central Admin

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1st	2nd	3rd	4th													
			embark on road safety campaign													
99.	Infrastructure Delivery & Mgt	Roads and Transport Services	Carry out monitoring and enforcement exercise of transport Operators	Municipal Wide						1,500.00					Urban Transport	Central Admin
100.	Infrastructure Delivery & Mgt	Public Works, Rural Housing and Water Management	Procurement of cement, iron rods and other building materials (Self-Help Project)	Municipal Wide					155,017.76	300,000.00					Procurement Unit	Works Department
101.	Infrastructure Delivery & Mgt	Public Works, Rural Housing and Water Management	Construction of 1 No.3 Unit JHS Classroom Block at Kyekyewere M/A Basic School	Kyekyewere					540,000.00						Works Department	Central Admin
102.	Infrastructure	Public Works, Rural	Continuation and completion of	Langma					890,000.00						Works Department	Central Admin

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	Delivery & Mgt	Housing and Water Management	1 No.6 Unit classroom block at Langma													
103.	Infrastructure Delivery & Mgt	Public Works, Rural Housing and Water Management	Continuation and completion of 1 No.3 Unit classroom block with ancillary facilities at Avornyokope	Avornyokope					350,618.11						Works Department	Central Admin
104.	Infrastructure Delivery & Mgt	Public Works, Rural Housing and Water Management	Continuation and completion of CHPS compound at Akoteako	Akoteako					450,234.78						Works Department	Central Admin
105.	Infrastructure Delivery & Mgt	Public Works, Rural Housing and Water Management	Extension of water services to Amanfro, Bortianor and Dunkonaa	Amanfro, Bortianor and Dunkonaa					480,000.00						Works Department	Ghana Water Company

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106.	Infrastructure Delivery & Mgt	Public Works, Rural Housing and Water Management	Construction of Phase 1 of Obom Zonal council Office	Obom					310,035.51							Works Department	Central Admin
107.	Infrastructure Delivery & Mgt	Public Works, Rural Housing and Water Management	Continuation and completion of 2 stoery 6 unit classroom block	Ashalaja					63,324.23							Works Department	Central Admin
108.	Infrastructure Delivery & Mgt	Public Works, Rural Housing and Water Management	Continuation and completion of 1 No.3 Unit classroom block at Kokrobite	Kokrobite					250,767.30							Works Department	Central Admin
109.	Infrastructure Delivery & Mgt	Public Works, Rural Housing and Water Management	Undertake Repairs and Maintenance	Municipal Wide					76,150.71		280,160.00					Works Department	Central Admin

S/N	Programme (PBB)	Sub Programme	Broad Activities	Location	Timeframe				Cost				Programme Status		Implementing Institution/Department	
					2024 (Quarterly)				DACF	IGF	DACF/RFG	Others	New	Ongoing	Lead	Collaborating
					1st	2nd	3rd	4th								
110.	Infrastructure Delivery & Mgt	Public Works, Rural Housing and Water Management	Maintenance Of Official Vehicle	Zonal office						32,000.00					Domiabra Zonal Council	Admin/Transport
111.	Infrastructure Delivery & Mgt	Public Works, Rural Housing and Water Management	Repair of broken student chairs	Selected schools					8,500.00						Obom/Domiabra Zonal Councils	Central Admin
EMERGENCY PREPAREDNESS INCLUDING COVID-19																
112.	Environmental Management	Disaster Prevention and Management	Undertake dredging and desilting	Municipal wide					100,000.00	430,000.00					Urban Roads	Central Admin
113.	Environmental Management	Disaster Prevention and Management	Train staffs and other stakeholders on desktop stimulation for Earth Tremor	Municipal wide					3,000.00						Nadmo	Central Admin, operations team, monitoring team

S/N	Programme (PBB)	Sub Programme	Broad Activities	Location	Timeframe				Cost				Programme Status		Implementing Institution/Department	
					2024 (Quarterly)				DACF	IGF	DACF/RFG	Others	New	Ongoing	Lead	Collaborating
					1st	2nd	3rd	4th								
114.	Environmental Management	Disaster Prevention and Management	Undertake public education/sensitization on flooding, earth tremor, and Domestic fire safety and bush fires	Municipal wide					7,000.00						Nadmo	Central Admin, Ghana Water Company Limited Ghana National Fire Service
115.	Environmental Management	Disaster Prevention and Management	Relocation of flood victims to safe haven within the municipality	Municipal wide					8,000.00						Nadmo	Central Admin, Ghana Water Company Limited Ghana National Fire Service
116.	Environmental Management	Disaster Prevention and Management	Train DVGs on all forms of disasters, climate change, livelihood	Municipal wide					2,000.00						Nadmo	Central Admin

S/N	Programme (PBB)	Sub Programme	Broad Activities	Location	Timeframe 2024 (Quarterly)				Cost				Programme Status		Implementing Institution/Department	
					1st	2nd	3rd	4th	DACF	IGF	DACF/RFG	Others	New	Ongoing	Lead	Collaborating
			empowerment and skill training													
117.	Environmental Management	Disaster Prevention and Management	Undertake monitoring and evaluation and mop up exercises of all NADMO activities	Municipal Wide							2,000.00			NADMO	Monitoring team, operations team	